## **College / University Transfer:**

- College/University Transfer is available for following courses:
  - B. Tech | Polytechnic | BCA | BBA | B. Com(H) | MBA | MCA | BA | B. Pharma | D. Pharma
- Transfer request in the final year of any course will not be entertained

College/University Transfer Details	
Admission Eligibility	Student studying in any recognized college or university as full time student may apply for transfer.
Admission Process & Credit Transfer	Candidates seeking transfer are required to contact the Admission office with all previous years'/semester mark sheets.
	His application to a particular course will be forwarded to University Examination Section. Examination section will review course done by students in previous college/university and will draw its CPU equivalent. Subjected to eligibility condition, Examination Section will issue Transfer Approval letter with remarks.
	<i>Note:</i> Please note Courses for which equivalence cannot be drawn will have to be done by students during progress of the course in either regular semester or summer semester.  Once the student received transfer approval letter with remark, then he/she has to deposit admission and other applicable fee.
	Transfer will be accorded within the sanctioned Intake in the respective branch.
Course Fees	Transfer Fee (One Time)
	Admission Fee (One time)
	Semester & Other fee as per course opted.
	For Detail contact at our Helplines: 1800-1200-200
Finalization of Admission	Deposit fee
	Deposit the documents as per the guidelines of admission department
	Self-attested Photocopy of class 12th Mark Sheet / Mark Sheet of Qualifying Examination